

**JEFFERSON PARISH LIBRARY BOARD  
REGULAR MEETING**

**East Bank Regional Library  
Administration Conference Room  
4747 West Napoleon Avenue, Metairie, Louisiana 70001**

**July 16, 2019  
MINUTES**

**BOARD MEMBERS PRESENT:** Lisa Conescu, Patricia Cox, Judy Mills, Margaret Thompson, and Rita Tonglet

**BOARD MEMBERS ABSENT:** Becky Knight and Min. Akkheem Dunham

**LIBRARY STAFF PRESENT:** Marylyn Haddican, Irene Lunkin, Verdie Richburg, and Antoinette Scott

**OTHER PARISH STAFF:** Toni Hurley, Parish Attorney for Library

The meeting was called to order by Patricia at 4:00 p.m.

Mills/Tonglet made a motion to dispense with the reading of the June minutes and accept them as written. Motion carried.

**Director's Report:**

- Photos displaying the status of the renovation project at Terrytown were passed around for viewing. It is likely the contractor will be substantially completed next week. Library interiors will need notice as to when we will take possession so the furniture can be shipped. The shipping is an estimated 10 days. Staff will also need time to set up the technology equipment and shelve the books. We will coordinate with Councilman Templet's office for the reopening ceremony.
- A few changes were made to the Meeting Room policy. Revised copies of the policy will be sent to Board members for inclusion in the Library Board Policy Manual.
- We are working on plans for new digital signs at the regional libraries. In January, the digital sign at WBR was knocked down by a driver. The Parish Attorney's Office is working on receiving reimbursement. The digital sign at EBR is consistently in need of repairs.
- Library Administration met with Judy to discuss the basics of the new Archives building in Gretna which was purchased by Councilman Templet. The library will insure the building and possibly add parking in the back of the building. Verdie will work with the Historical Society on opening the facility. We still have money set aside for the possibility of digitizing the collection and posting to the website. The space currently occupied by the Historical Society will be used as a Library staff training room.

**NEW BUSINESS:** Members of the Board will receive the Parish's mandatory Sexual Harassment Training at the October 15 meeting.

The meeting was adjourned at 4:22 p.m.