

**JEFFERSON PARISH LIBRARY BOARD
REGULAR MEETING**

**East Bank Regional Library
Administration Conference Room
4747 West Napoleon Avenue, Metairie, Louisiana 70001**

**May 21, 2019
MINUTES**

BOARD MEMBERS PRESENT: Lisa Conescu, Patricia Cox, Becky Knight, Judy Mills, and Margaret Thompson

BOARD MEMBERS ABSENT: Min. Akkheem Dunham and Rita Tonglet

LIBRARY STAFF PRESENT: Marylyn Haddican, Irene Lunkin, Verdie Richburg, and Antoinette Scott

OTHER PARISH STAFF: None

The meeting was called to order by Patricia at 4:11 p.m.

Conescu/Knight made a motion to dispense with the reading of the March minutes and accept them as written. Motion carried.

Director's Report:

- Old Metairie and Terrytown libraries are closed for renovations. A change order was submitted for the Terrytown project due to the breaking of a water line which will need to be repaired. This also pushes the completion date to 7/3. Renovations have started to the Old Metairie library; it is likely the project will be completed mid-September. The Belle Terre addition/renovation project is moving along well. The coating of the roof, installation of the natural gas generator, and repairing the brick paving at the EBR will be the next scheduled project. Our goal is to complete these projects in order to prepare for the WBR addition/renovation project next year. Currently IT is reviewing those plans to ensure the locations for the IT connections on the plans are accurate.
- The building for the archives has been purchased with the funds provided by Councilman Templett. Last month the Historical Society along with Parish Administrative staff toured the building. The Historical Society will be able to move in soon. The space that was included in the WBR renovation plans for the archives will be used as a technology room instead. Judy mentioned she along with other members of the Historical Society would like to meet with Marylyn to discuss the protocol for operations of the facility, rules, key assignment, staffing needs, etc.
- The library acquired property on Division St. in Fat City for an e-Branch library. This facility will operate similar to the way the e-Branch in River Ridge did, but it would include a technology center. Adding this e-Branch is an effort in revitalizing Fat City.

The meeting was adjourned at 4:58p.m.