

**JEFFERSON PARISH LIBRARY BOARD
REGULAR MEETING**

**East Bank Regional Library
Administration Conference Room
4747 West Napoleon Avenue, Metairie, Louisiana 70001**

**February 19, 2019
MINUTES**

BOARD MEMBERS PRESENT: Lisa Conescu, Patricia Cox, Becky Knight, Margaret Thompson, and Rita Tonglet

BOARD MEMBERS ABSENT: Min. Akkheem Dunham and Judy Mills

LIBRARY STAFF PRESENT: Marylyn Haddican, Irene Lunkin, and Verdie Richburg

OTHER PARISH STAFF: Toni Hurley, Parish Attorney for Library

The meeting was called to order by Patricia at 4:00 p.m.

Thompson/Knight made a motion to dispense with the reading of the January minutes and accept them as written. Motion carried.

Director's Report:

- Rosedale's additional parking area is complete. A light will be installed in the parking lot soon. A patron has called to say he was happy with the new parking lot.
- East Bank Regional renovation project will go before the GAB Committee this Friday. If approved, the project will then be put out for bid. The project consists of adding a natural gas generator to cover the entire library, roof coating, and constructing a maintenance facility behind the library.
- Terrytown Library is expected to be completed May 3, but that date could be extended for rainy weather. The renovation project consists of adding a meeting room, two study rooms, and a bathroom; and lowering the shelves and installing new carpet.
- Belle Terre Library addition/renovation project has not gone out for bid due to conflict with the property lines. The architect is revising the plans to fit within the library's property lines. The plans will include the addition of a meeting room, restrooms, and a break room.
- Construction Masters started on the Old Metairie Library renovation project February 4. At that time, the meeting room closed for the contractor to commence with the project. September 3 is the expected completion date.
- Burgdahl and Graves Architects are still working on the plans for the West Bank Regional Library addition project. Once the plans are completed, they will go before the GAB Committee for approval and then out for bid.
- Shady Oaks Club painted the electrical box at River Ridge Library.

Patricia commented that Marylyn does a good job responding to the comment letters from patrons.

Margaret said the courtyard area near the meeting rooms are attractive, peaceful and restful. Marylyn reported she will inform Jennifer Maunoir, our landscaper. Jennifer will also be responsible for the landscaping at Old Metairie library.

The meeting was adjourned at 4:33p.m.