

JEFFERSON PARISH LIBRARY BOARD REGULAR MEETING

East Bank Regional Library
Administration Conference Room
4747 West Napoleon Avenue, Metairie, Louisiana 70001

June 19, 2018
MINUTES

The meeting was called to order by Becky at 4:00 p.m.

BOARD MEMBERS PRESENT: Patricia Cox, Rev. Akkheem Dunham, Becky Knight, Judy Mills, Margaret Thompson, and Rita Tonglet

BOARD MEMBERS ABSENT: Lisa Conescu

LIBRARY STAFF PRESENT: Marylyn Haddican, Irene Lunkin, Verdie Richburg, and Antoinette Scott

OTHER PARISH STAFF: Diane Roussel, Chief Administrative Assistant and Toni Hurley, Assistant Parish Attorney

Cox/Thompson made a motion to dispense with the reading of the May minutes and accept them as written. Motion carried.

Director's Report:

- Things are going well at River Ridge Library. Their circulation for May is almost equivalent to North Kenner's. We will start comparing it to Harahan's. There are a few tasks on the punch list to be completed such as the installation of the generator and correcting the issue with the automatic doors on the study rooms. As far as the exterior, maintenance will paint the curb so it doesn't blend with the ground and beautify the flower boxes in the parking lot. Diane mentioned the Shady Oaks Club will take care of the gate leading to the school.
- The Terrytown Library addition project will consist of constructing a glass enclosed meeting room, study rooms, and two new bathrooms. In addition, new lower shelving will replace the existing shelving, upgraded lighting, flooring and painted walls.
- The lease for the café at East Bank Regional is being finalized. The Library Business Manager will serve as the contact person and manage the lease. The area leased will not include the patio or the right side of the foyer. The Library will furnish those areas with tables and chairs to allow anyone to sit in those areas.
- Every other year the library conducts a patron survey. The Patron Survey Committee composed the survey of 10 questions (nine multiple choice and one written response). The survey was available online and in the branches mid-February to April 2. Marylyn presented the Board with a Power Point presentation of the results from the survey, which will be posted on our website.
- Marylyn announced she will be speaking about how Jefferson Parish Library revitalized after the hurricanes this Sunday morning. The ALA Conference will be at the Morial Convention Center in New Orleans, 6/22 – 6/25. Since the event is local, the Library paid for Librarians to attend the conference and for non-professional staff to attend the exhibits. Former First Lady Michelle Obama will give ALA's opening speech.

The meeting was adjourned at 5:05 p.m.