

**JEFFERSON PARISH LIBRARY BOARD
REGULAR MEETING**

**East Bank Regional Library
Administration Conference Room
4747 West Napoleon Avenue, Metairie, Louisiana 70001**

April 17, 2018

MINUTES

The meeting was called to order by Becky at 4:00 p.m.

BOARD MEMBERS PRESENT: Lisa Conescu, Patricia Cox, Becky Knight, Judy Mills, and Rita Tonglet

BOARD MEMBERS ABSENT: Rev. Akkheem Dunham and Margaret Thompson

LIBRARY STAFF PRESENT: Marylyn Haddican, Irene Lunkin, Verdie Richburg, and Antoinette Scott

OTHER PARISH STAFF: Emily French, Assistant Parish Attorney

Mills/Cox made a motion to dispense with the reading of the March minutes and accept them as written. Motion carried.

Director's Report:

- River Ridge Library is looking good. We ran into a problem where the non-fiction collection was not checking in properly but, our IT department is working with the vendor to resolve this issue. Staff has been in the new library installing the RFID security tags and putting books on the shelves. The construction project manager will not be able to plant the landscaping and trees until the river levels go down. Marylyn will contact Councilman Johnston's office to see if they are okay with the library opening without the landscaping in place. She suggested we can cover the dirt in place for the landscaping with tarps. Judy added barricades could also be used. We are close to being ready to open the library to the public.
- Renovations to the Old Metairie Library will likely commence this August. The renovation project includes interior renovations, adding five more parking spaces, and creating access from the park to the library. The architect assigned to this project will be attending a public hearing as a notice of variance for the 5th additional parking space has been received.
- Marylyn and Antoinette met with the Tax Rededication Committee today to justify why the Library's millage should remain dedicated to the Library Department. Marylyn mentioned she spoke to the committee about the quality of life, low salaries, and services provided by the library. Antoinette mentioned one of the committee members asked that we sell the Causeway building. Judy asked if the Riverside building can be sold too instead of continuing to maintain the property. Marylyn mentioned she would speak to Nicole Tomba about these properties.

Old Business:

The bids for the coffee shop at East Bank Regional Library are due this Friday. A pre-bid was held recently in which one vendor attended. Patricia mentioned the petitions have been removed.

New Business:

The discussion of meeting locations will be tabled for next month's meeting.

The meeting was adjourned at 4:46 p.m.