

JEFFERSON PARISH LIBRARY BOARD REGULAR MEETING

**East Bank Regional Library
Administration Conference Room
4747 West Napoleon Avenue, Metairie, Louisiana 70001**

**February 20, 2018
MINUTES**

The meeting was called to order by Becky at 4:00 p.m.

BOARD MEMBERS PRESENT: Lisa Conescu, Patricia Cox, Becky Knight, Judy Mills, Margaret Thompson, and Rita Tonglet

BOARD MEMBERS ABSENT: Rev. Akkheem Dunham

LIBRARY STAFF PRESENT: Marylyn Haddican, Irene Lunkin, Verdie Richburg, and Antoinette Scott

OTHER PARISH STAFF: Emily French, Assistant Parish Attorney

Cox/Thompson made a motion to dispense with the reading of the November minutes and accept them as written. Motion carried.

Director's Report:

- The Terrytown Library addition project will soon go out for bids.
- River Ridge Library construction was delayed due to weather, an issue with the parking lot, and permits that Entergy had to obtain Corps of Engineers. The natural gas generator will be installed after the library opens. March 15 is the expected date when we can start moving furniture, equipment, and materials. It is likely the library will open early April. The community has already started to show interest in the library. So far we have received calls from a group wanting to book the meeting room for their meeting, and a group interested in planting trees.
- The contract with the coffee shop was extended until June 2018. A new RFP was prepared and will go before the Council on 3/7 for approval to advertise for bids. The next steps will include selecting a vendor and then appointing the selected vendor.
- This year's 2018 American Library Association (ALA) Annual Conference will be held in New Orleans, June 21-26. We included money in our travel and training budget to pay for some staff to attend either the conference or exhibits.
- The patron survey is now out for patrons to complete until March 31. The patron survey committee will compile the results.

New Business:

The Nominating Committee re-elected Becky Knight as President and Patricia Cox as Vice-President.

Conescu/Thompson made a motion to accept the recommendations of nominating committee. Motion carried. All in favor.

Mills/Conescu made a motion to approve the 2018 Board meeting schedule with the adopted changes of moving the November meeting to November 13 and the December meeting to December 11. Motion carried. All in favor.

The meeting was adjourned at 4:49 p.m.