

**JEFFERSON PARISH LIBRARY BOARD  
REGULAR MEETING**

**East Bank Regional Library  
Administration Conference Room  
4747 West Napoleon Avenue, Metairie, Louisiana 70001**

**November 13, 2018**

**MINUTES**

**BOARD MEMBERS PRESENT:** Lisa Conescu, Patricia Cox, Rev. Akkheem Dunham, Becky Knight, and Judy Mills

**BOARD MEMBERS ABSENT:** Margaret Thompson and Rita Tonglet

**LIBRARY STAFF PRESENT:** Marylyn Haddican, Irene Lunkin, Antoinette Scott, and Verdie Richburg

**OTHER PARISH STAFF:** Toni Hurley, Parish Attorney for Library

The meeting was called to order by Becky at 4:00 p.m.

Cox/Mills made a motion to dispense with the reading of the October minutes and accept them as written. Motion carried.

**Director's Report:**

- The Cup and Chaucer owner signed the new lease after the Parish Attorney's Office sent a letter advising the coffee shop would have to close if the leased is not signed. The new lease excludes the coffee shop from having catering rights to meeting room users. It does not include leasing the right side of the foyer area nor the patio area. Newly painted walls and tables and chairs owned by the Library have been placed as well as tables and chairs in the patio area.
- Grand Isle library is down to operating with only one staff person. The library closes for an hour while the employee takes lunch. We will advertise the vacant positions on the island by posting the job announcement at the post office, grocery stores, and at the schools in hopes to get candidates on the island.
- Pilings and cement are in place for Terrytown library addition construction. While installing the natural gas generator, a broken pipe was found. The library had to close for a day and a half in order for the contractor to repair the pipe. We will be given a 2-3 week notice when we will have to close for the contractor to complete the repairs.
- In regards to additional parking at libraries, additional spaces have been added at Belle Terre and North Kenner; an additional 25 parking spaces are currently underway at Rosedale; Wagner's parking lot has been resurfaced and contactors are now fixing the drop on the parking lot's entrance/exit; and 5 additional angled parking spaces will be added at Old Metairie.

The Board congratulated Marylyn on receiving a 2018 Monte M. Lemann Award. Marylyn thanked them and informed them she was nominated by Personnel. She said she did research on Monte M. Lemann and spoke about him during her acceptance speech. She was seated next to Mr. Lemann's grandson, who did not know of his grandfather so she shared her research information with him.

The meeting was adjourned at 4:20p.m.