

**JEFFERSON PARISH LIBRARY BOARD  
REGULAR MEETING**

**East Bank Regional Library  
Administration Conference Room  
4747 West Napoleon Avenue, Metairie, Louisiana 70001**

**October 16, 2018**

**MINUTES**

**BOARD MEMBERS PRESENT:** Patricia Cox, Becky Knight, Margaret Thompson, and Rita Tonglet

**BOARD MEMBERS ABSENT:** Lisa Conescu, Rev. Akkheem Dunham, and Judy Mills

**LIBRARY STAFF PRESENT:** Marylyn Haddican, Irene Lunkin, Antoinette Scott, and Verdie Richburg

**OTHER PARISH STAFF:** Toni Hurley, Parish Attorney for Library

The meeting was called to order by Becky at 4:00 p.m.

Cox/Thompson made a motion to dispense with the reading of the September minutes and accept them as written. Motion carried.

**Director's Report:**

- Cup and Chaucer is expected to sign the new lease. In the new lease, the café will not have rights to catering for the meeting room and only the left side of the café is the leased area. The café will be closed Wednesday and Thursday in order for maintenance staff to clean up the area. On Friday, temporary tables and chairs will be placed in the area not leased until the new tables arrive next week. The outdoor furniture is already placed in the patio.
- The parking lot addition project at Rosedale library will commence on Thursday.
- The slab for the Terrytown library meeting room addition is currently being formed. The addition project consists of adding a meeting room, 2 study rooms, and a restroom.
- Belle Terre's addition project will go before the GAB committee in November. Once approved, it will go out for solicitation of bids.
- The plans for the West Bank Regional library renovation project will be finalized in February and then go before the GAB committee for approval.

Margaret inquired about the low computer usage and the loitering at the North Kenner library. Marylyn informed her that the computer usage appears low because of the number of computers. There are times during the day when all of the computers are in use at one time at some locations. In regards to the loitering, we are working on the problem and have informed the homeless patrons that they are not allowed to bring in all of their personal belongings. The Kenner Police spoke to them as well.

The meeting was adjourned at 4:15p.m.