

JEFFERSON PARISH LIBRARY BOARD REGULAR MEETING

East Bank Regional Library
Administration Conference Room
4747 West Napoleon Avenue, Metairie, Louisiana 70001

July 18, 2017
MINUTES

The meeting was called to order by Becky at 4:00 p.m.

BOARD MEMBERS PRESENT: Lisa Conescu, Patricia Cox, Becky Knight, Judy Mills, and Rita Tonglet

BOARD MEMBERS ABSENT: Rev. Akkheem Dunham and Margaret Thompson

LIBRARY STAFF PRESENT: Marylyn Haddican, Irene Lunkin, Verdie Richburg, and Antoinette Scott

OTHER PARISH STAFF: Emily French, Assistant Parish Attorney, and Diane Roussel, Chief Administrative Assistant

Mills/Conescu made a motion to dispense with the reading of the May minutes and accept them as written. Motion carried.

Director's Report:

- The Library will soon start selling reusable bags and discontinue the plastic bags once they are out of our supply. The reusable bags will be sold at the regional libraries for \$3.00 each. They will go out for sale once the racks arrive.
- Marylyn attended the Librarypalooza events at the regional libraries last month. The East Bank Regional Library event had plenty of hula hoop events. West Bank Regional Library's event featured performances by a medieval group.
- Marylyn and Patricia have been attending meetings with Councilwoman Jennifer Van Vrancken to discuss the renovation plans to Old Metairie Library. The architect is near completion with the plans; they are working on the color scheme. Last week a meeting was held with the furniture vendor to discuss the furniture. Most of the furniture will be kept and reupholstered. The library will have to close for 3 months during renovations.
- Belle Terre, Terrytown, and West Bank Regional libraries will also have to close during their renovations. Libraries on the same side of the river will not be closed simultaneously during renovations. Both Belle Terre and Terrytown renovations consist of adding meeting rooms. Additions at West Bank Regional include adding an enclosed children's area, a technology room, and an archives room.
- River Ridge Library is expected to open in November. The opening day collection is on order and will be shipped in time for the opening. Diane mentioned she will talk to the principal of Hazel Park Elementary about the gate for students to use to walk to the library.
- Since being appointed Director, Marylyn has put out a patron survey to receive comments and suggestions from patrons. This September the biennial patron survey will be distributed. It will

consist of about 10 questions and will be available on our website and in paper format at the branches. Some of the recommendations and suggestions from the patron surveys have been implemented.

Patricia inquired about the expiration date of the contract with the café. She wanted to know if the Friends should prepare an amendment to their CEA with the Library in regards to catering. The contract with the café expires December 2017. Marylyn mentioned we will not have another café; instead, healthy choice vending machines will be placed in the area. It is possible we may renovate the café's patio area with a glass enclosure for patrons to enjoy.

The meeting was adjourned at 4:26 p.m.