

# JEFFERSON PARISH LIBRARY BOARD REGULAR MEETING

East Bank Regional Library  
Administration Conference Room  
4747 West Napoleon Avenue, Metairie, Louisiana 70001

August 16, 2016  
MINUTES

The meeting was called to order by Lisa Conescu at 4:02 p.m.

**BOARD MEMBERS PRESENT:** Lisa Conescu, Becky Knight, Judy Mills, Margaret Thompson, and Rita Tonglet

**BOARD MEMBERS ABSENT:** Patricia Cox and Rev. Akkheem Dunham

**LIBRARY STAFF PRESENT:** Marylyn Haddican, Irene Lunkin, Verdie Richburg, and Antoinette Scott

**OTHER PARISH STAFF:** Ashley Deshotels, Assistant Parish Attorney

Mills/Knight made a motion to dispense with the reading of the July minutes and accept them as written. Motion carried.

Marylyn introduced Antoinette Scott, Library Business Manager, to the board.

Director's Report:

- The 3D printer is operational at East Bank Regional. Information advertising the 3D printer is listed on our website and brochures are being distributed.
- On July 30<sup>th</sup>, a total of 23 teens participated in the Teen Talent Show at East Bank Regional library. All teens participating in the talent show received certificates and candy. The 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place winners received medals and a Barnes and Noble gift card.
- The carpet project at East Bank Regional is 99.9% complete. The trim work in the cataloging and shipping room areas need to be completed. Both the maintenance department and the company installing the carpet did a great job.
- Patrons will receive notices in the mail 45 days in advance before their library card is about to expire. We are moving toward informing patrons through TeleCirc or email.
- In January, we plan to implement a \$25 fee for a Guest Card and \$2 fee for a Computer Card for non-residents of Jefferson Parish. The Guest Card will be good for 6 months and the privileges will remain as they are now. The Computer Card will be good for 24 hours. Fees for either of these cards will be waived, temporarily, for citizens in neighboring parishes who have experienced a catastrophic event. We will continue with the reciprocal borrowing agreement with New Orleans Public Library.
- We are planning an All Staff Day event at the request of Parish President Mike Yenni. He plans to speak to the staff at the event. Sally-Ann Roberts has agreed to be our guest speaker.

- Councilman Johnston's Office and the Parish's PIO has scheduled a groundbreaking ceremony for the construction of River Ridge library for September 8 at 10:00 a.m.
- The architect for the Live Oak library renovation project is working to have the contractor repair the roof. Over these past few days, Live Oak's roof has been leaking.

Judy mentioned she and a few other board members received a letter from Earl Sundmaker of the German-American Cultural center regarding the curator of the Italian-American collection and his genealogical classes. Judy mentioned she received two comments regarding this matter. Marylyn informed the board that the matter was a personnel issue and it should not be discussed at a public meeting.

The meeting was adjourned at 4:33 p.m.